



eDiscovery Billing is Easier Than Ever

With Nextpoint's Subscription Pass-Through Tool

Legal teams often struggle with allocating and passing through subscription costs to their clients, especially when managing multiple projects. Our new **Subscription Pass-Through** feature provides a seamless, efficient, and transparent solution to this challenge. The tool will **calculate** how much should reasonably be invoiced for a project in a given month and generate a fully **customizable invoice** to share with the appropriate party.

By simplifying the pass-through process, Nextpoint ensures that legal teams **can focus on what they do best** – delivering exceptional legal services – while we handle the complexities of cost allocation and invoicing.

CORE CAPABILITIES

- 1. Ethically allocate your costs:** Divide your Nextpoint subscription costs amongst active projects, distributing that cost to match the relative benefit each client receives for the technology service.
- 2. Customize project invoices:** Generate detailed invoices per project, ensuring transparency and accuracy between your firm and your clients.
- 3. Keep track of your projects:** Easily access project activity data and manage previously created invoices.
- 4. Repeat monthly:** If allocating by project activity, effortlessly create new invoices for repeat bill-to parties.

KEY BENEFITS

- 1. Simplified Billing:** Effortlessly allocate technology costs to multiple clients based on project-specific usage.
- 2. Improved Client Satisfaction:** Provide clear and precise billing, improving trust and satisfaction among clients.
- 3. Operational Efficiency:** Reduce the need for manual interventions by finance and customer service teams.

HOW IT WORKS

- 1. Access the New Billing Dashboard**
 - Centralized location for all billing-related activities in the admin dashboard.
 - Easy access to Nextpoint subscription management and pass through invoicing.

Nextpoint delivers transformative software and services for all law-kind.

Our award-winning team is 100% focused on making it simple, fluid, and affordable for law firms of all sizes to win the day, with streamlined ediscovery workflows, simplified case management, and best-in-class security at every point.

Founded in Chicago in 2001, Nextpoint continues to push the industry forward with unlimited data, world-class innovation, and expert services.

Welcome to eLaw the way it should be.



2. Manage Pass-Through Invoices

- View and manage project-specific billing information.
- Label projects as billable/non-billable and assign bill-to parties.
- Generate invoices with customizable fields (issue date, due date, line items).

3. Customize Settings

- Select pass-through calculation methods suited to your billing strategy.
- Manage client profiles and billing preferences through the user-friendly settings modal.

4. Generate Detailed Invoices

- Create and download PDF invoices with all necessary details.
- Ensure clear, accurate, and professional billing for clients.

5. Analyze Utilization Reports

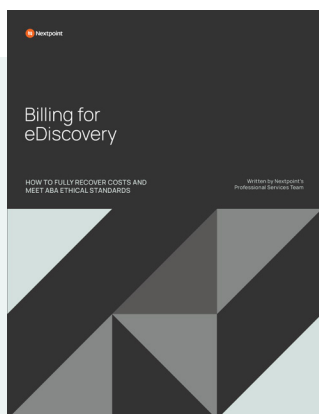
- Access detailed reports to monitor subscription usage, with data on active users, data usage, and project activity.
- Use insights to optimize billing and enhance cost recovery strategies.

LEARN MORE ABOUT NEXTPOINT SOFTWARE AND SERVICES

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How to Pass Through eDiscovery Costs

Learn Billing Techniques to Fully Recover Spend & Meet ABA Ethics

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