



eDiscovery Billing is Easier Than Ever

With Nextpoint's Subscription Pass-Through Tool

Legal teams often struggle with allocating and passing through subscription costs to their clients, especially when managing multiple projects. Our new **Subscription Pass-Through** feature provides a seamless, efficient, and transparent solution to this challenge. The tool will **calculate** how much should reasonably be invoiced for a project in a given month and **generate** a fully customizable invoice to share with the appropriate party.

By simplifying the pass-through process, Nextpoint ensures that legal teams **can focus on what they do best** – delivering exceptional legal services – while we handle the complexities of cost allocation and invoicing.

READY TO TAKE ADVANTAGE OF SIMPLIFIED BILLING?

Sign up for our beta program to collaborate with the Nextpoint Product Team and get early access to the feature. Reach out to your Client Success director or sign up here to learn more.

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CORE CAPABILITIES

- 1. Ethically allocate your costs:** Divide your Nextpoint subscription costs amongst active projects, distributing that cost to match the relative benefit each client receives for the technology service.
- 2. Customize project invoices:** Generate detailed invoices per project, ensuring transparency and accuracy between your firm and your clients.
- 3. Keep track of your projects:** Easily access project activity data and manage previously created invoices.
- 4. Repeat monthly:** If allocating by project activity, effortlessly create new invoices for repeat bill-to parties.

KEY BENEFITS

- 1. Simplified Billing:** Effortlessly allocate technology costs to multiple clients based on project-specific usage.
- 2. Improved Client Satisfaction:** Provide clear and precise billing, improving trust and satisfaction among clients.
- 3. Operational Efficiency:** Reduce the need for manual interventions by finance and customer service teams.

Nextpoint delivers transformative software and services for all law-kind.

Our award-winning team is 100% focused on making it simple, fluid, and affordable for law firms of all sizes to win the day, with streamlined ediscovery workflows, simplified case management, and best-in-class security at every point.

Founded in Chicago in 2001, Nextpoint continues to push the industry forward with unlimited data, world-class innovation, and expert services.

Welcome to eLaw the way it should be.



HOW IT WORKS

1. Access the New Billing Dashboard

- Centralized location for all billing-related activities in the admin dashboard.
- Easy access to Nextpoint subscription management and pass-through invoicing.

2. Manage Pass-Through Invoices

- View and manage project-specific billing information.
- Label projects as billable/non-billable and assign bill-to parties.
- Generate invoices with customizable fields (issue date, due date, line items).

3. Customize Settings

- Select pass-through calculation methods suited to your billing strategy.
- Manage client profiles and billing preferences through the user-friendly settings modal.

4. Generate Detailed Invoices

- Create and download PDF invoices with all necessary details.
- Ensure clear, accurate, and professional billing for clients.

5. Analyze Utilization Reports

- Access detailed reports to monitor subscription usage, with data on active users, data usage, and project activity.
- Use insights to optimize billing and enhance cost recovery strategies.

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